

# **St Margaret Mary's Catholic Primary School**

St Margaret's Road  
New Moston  
Manchester M40 0JE



## **Admission Policy**

**(Year 2016- 2017)**

St Margaret Mary's is a Roman Catholic Primary School provided by the Diocese of Salford and is maintained by the Manchester Local Authority as a voluntary aided primary school. The School's governing body is the admission authority and is responsible for taking decisions on applicants for admission. For the school year commencing 2016/2017 the governing body's planned admission number is forty-five.

Admissions to the School will be made by the Governing Body. All references listed on the Local Authority Preference Form will be considered on an equal basis with the following set of admissions' criteria forming a priority order where there are more applications for admissions than the School has places available.

1. Baptised Roman Catholic children who are in public care or previously in public care.
2. Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and resident in the parishes of St Margaret Mary's and St John Vianney.
3. Baptised Roman Catholic children resident in the parishes of St Margaret Mary's and St John Vianney.
4. Other Baptised Roman Catholic children who will have a brother or sister attending the school at the time of admission and are resident of another parish.
5. Other Baptised Roman Catholic children who are residents of another parish.
6. Other children who are in public care or previously in public care.
7. Other children with a brother or sister attending the school at the time of admission.
8. Other children.
9. If in any category there are more applications than places available, priority will be given on the basis of proximity to the School. This will be determined by the straight line distance from the front entrance of the School to the home of the child concerned. Distance is measured in a straight line from the centre point of the school as defined by the Ordnance Survey, the national mapping agency, using the Local Authority's computerised measuring system, with those living closer to the school receiving the higher priority.

This Policy also applies to admissions to the Nursery year group of the Early Years Foundation Stage (EYFS) at St Margaret Mary's RC Primary School.

## Notes:

- a) Children in Public Care / Previously in Public Care are Looked After Children or previously Looked After Children. Previously Looked After Children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- b) All applicants will be considered at the same time and after the closing date for admissions which is **15 January 2016** (ie. date provided by the LA).
- c) All Catholic applicants will be required to produce a baptismal certificate.
- d) It is the duty of governors to comply with class size limits at Key Stage One.
- e) Where a child lives with parents with shared responsibility, each part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- f) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent / carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- g) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admissions Criteria. Parents will be informed of their child's position on the waiting list which will not be operated for longer than the end of the Autumn term.
- h) For "In Year" applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. "In Year" and late applications will be treated as per the co-ordinated arrangements published by the Local Authority.
- i) If an application for admission to Years Reception to Year 6 has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least ten school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors. However, as Nursery education is non-statutory, the School's decision will be full and there is no formal right of appeal to an independent Appeals Committee.
- j) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.
- k) Admission to the Nursery Class does not secure admission to the Primary School.